

PUBLIC SPEAKERS

None

MINUTES OF NOVEMBER 23, 2015

Roll Call of Members

The special meeting of the Board of Directors of The Mattabassett District was held Monday, November 23, 2015, at the Administration Building to elect a new Chairman and Treasurer. Vice Chairman John Dunham called the meeting to order at 7:08 p.m. New Directors from New Britain were recognized and seated. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors John Dunham, Ed Kindelan and James McNair. Present from The City of New Britain were Directors Paul Catanzaro, Peter Centurelli, Tonilynn Collins, Mary Marrocco and Timothy Stewart. Present from the City of Middletown were Directors Dale Aldieri, David Bauer, Joseph Samolis and Tom Serra. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager and Bill Adkins – Maintenance Manager. Also present were Alderman Chris Polkowski from the City of New Britain and Judith Blank, Bond Council from Day Pitney.

Mr. Dunham stated that per section 2-4 of the Charter, the first order of business is the election of officers of the Chairman and Treasurer and if necessary, Vice Chairman, Deputy Treasurer and Secretary. Mr. Dunham turned the chair over to Mr. Simonian.

MOTION: Mr. Serra moved to nominate John Dunham for Chairman.

Mr. Sienna seconded the motion.

Discussion

MOTION: Mr. Bauer moved the nominations be closed.

Mr. Sienna seconded the motion.

Discussion

Ballots were completed by each Board of Director and submitted to the Executive Director.

RESOLVED: John Dunham was voted in as Chairman of the Board for November 2015 – September 2016 by the Board members present.

MOTION: Mr. McNair moved to nominate Doug Sienna for Treasurer.

Mr. Serra seconded the motion.

Discussion

MOTION: Mr. Bauer moved the nominations be closed.

Mr. Centurelli seconded the motion.

Discussion

Ballots were completed by each Board of Director and submitted to the Executive Director.

RESOLVED: Doug Sienna was voted in as Treasurer of the Board for November 2015 – September 2016 by the Board members present.

MOTION: Ms. Collins moved to nominate Timothy Stewart for Vice-Chairman.

Mr. Centurelli seconded the motion.

Discussion

MOTION: Mr. Bauer moved to nominate Tom Serra for Vice-Chairman.

Mr. Samolis seconded the motion.

Discussion

MOTION: Mr. Bauer moved the nominations be closed.

Mr. Sienna seconded the motion.

Discussion

Ballots were completed by each Board of Director and submitted to the Executive Director.

RESOLVED: Tom Serra was voted in (9 to 6) as Vice-Chairman of the Board for November 2015 – September 2016 by the Board members present.

MOTION: Mr. Catanzaro moved to nominate Tonilynn Collins for Secretary.

Mr. McNair seconded the motion.

Discussion

MOTION: Mr. Bauer moved the nominations be closed.

Mr. Centurelli seconded the motion.

Discussion

Ballots were completed by each Board of Director and submitted to the Executive Director.

RESOLVED: Tonilynn Collins was voted in as Secretary of the Board for November 2015 – September 2016 by the Board members present.

Finance Committee

MOTION: Mr. Sienna moved to approve the accelerated Nitrogen Clean Water fund Construction Loan payment schedule and to Adopt the Resolution to Approve issuing Project Loan Obligations in an amount of \$79,950,607.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve adjusting the following Budget Line Items as outlined below and authorizes the Executive Director to advertise the amended budget.

a) Increase the Nitrogen Upgrade Line Item, #73000, from \$4,000,000 to \$4,040,000 to reflect the \$1,000,000 in direct project payments outside the loan and reduction in project costs.

b) Increase the Salaries Account Line Item, #56000 from \$2,514,924 to \$2,553,161 to reflect the new Incinerator Manager position.

c) Decrease the Employee Health Insurance Line Item, #57200 from \$538,056 to \$510,918 to reflect a reduction from the new Executive Director opting out of Health

Insurance, increase from the new Incinerator Manager position, decrease from removal of two former employees.

d) Increase the Retirement Account Line Item, #58000 from \$398,403 to \$404,955 to reflect the new Incinerator Manager and decrease from Executive Director salary compared to previous Director.

e) Decrease in Contingency Account Line Item, #69000 from \$130,000 to \$112,350 for the budget revisions above.

f) Establish Construction Loan Early Principal Line Item, #64300, increase from \$0.00 to \$3,000,000.

g) Decrease Construction Loan Payment Line Item, #64200 from \$10,122,493 to \$10,091,325.

h) Increase the Reserve Fund Debt Transfer Line Item, #48200, from \$5,500,000 to \$9,468,832 for early Principal Payment and Direct project payments outside the loan for the Nitrogen Upgrade project.

i) Decrease Revenue Bond/Loan Income Line Item, #47000 from \$4,000,000 to \$3,040,000.

j) Increase Revenue Miscellaneous Line Item, #46000 from \$5,000 to \$5,001 to account for rounding.

Discussion

A roll call vote was taken on the motion:

For: Mr. Kindelan, Mr. McNair, Mr. Samolis, Mr. Sienna, Mr. Tokarz, Mr. Catanzaro, Ms. Marrocco, Mr. Centurelli, Mrs. Anderson, Mr. Aldieri, Mr. Bauer, Mr. Serra, Ms. Collins, Mr. Stewart. Mr. Dunham

Against: None

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Aldieri moved to accept the Finance Committee Report as presented.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

District Project Construction Committee

MOTION: Mr. Serra moved to approve C.H. Nickerson's Payment Requisition #42 for September/October 2015 for \$244,563.06.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Kindelan moved to approve Wright-Pierce's Payment Requisition for September 2015 - \$111,179.29.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Aldieri moved to approve Change Order #47 for 6 Change Orders for \$15,293.36.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Adjournment

MOTION: Mr. Tokarz moved to adjourn the meeting.

Mr. Sienna seconded the motion.

resolved: The motion was approved unanimously.

The meeting adjourned at 7:57 p.m.